



Issuance Date: Monday, October 4, 2021

Closing Date: Monday, **October 25, 2021, at 5pm PST**

Subject: Request for Qualifications (RFQ) for Best Start Region 2 Workforce Development Initiative

Dear Prospective Respondents:

This is a procurement of professional services to develop and implement innovative workforce development programming and services focused on increasing equity and policy and systems change for residents of Best Start Region 2. The workforce development initiative programs seek to address the gaps in services and frameworks that lead to the disengagement of low-income communities of color in traditional and non-traditional pipelines to employment opportunities. Programmatic areas within the solicited scopes of work include:

- Job Fairs
- Job Developer Position
- Direct Job Placement
- Workforce Development Equity Pilot Programs

The available funding amount for proposals is \$102,000. The intent is to award this contract to one entity and the minimum award amount is set to \$50,000. Final award decisions will be made by Best Start Region 2's Regional Task Force.

Community Health Councils (CHC) serves as the Regional Network Grantee (RNG) for the South LA Region (Region 2) of First 5 LA's Best Start Initiative (read more about Best Start Region 2 [here](#)). Through this initiative, CHC is seeking to execute a contract with qualified organizations with expertise in developing and implementing innovative pilot programming and service proposals that bolster existing services in the workforce development system to address current economic and workplace inequities.

If your organization is qualified and interested, please submit your proposal and required documentation as outlined in [Attachment A: Checklist of Submittals](#). The [Scope of Work](#) and [Cost Proposal](#) must be submitted as separate attachments. Please refer to Section 3 of this RFQ for all proposal submission requirements.

The proposals should be submitted by email to Erika Pinto, epinto@chc-inc.org by the closing date and time stated above. Should you have any questions about this RFQ please feel free to contact Erika Pinto at epinto@chc-inc.org. Two Bidder's Conferences will be hosted on October 13 at 3pm PST and October 20 at 2pm PST, please register for additional information.

This RFQ in no way obligates CHC to award a contract, nor does it commit CHC to pay any costs incurred in the preparation and submission of the proposal.

Sincerely,

